



Instruction(s):

- ***The completed form must be submitted to Research Supervisor before thesis is assessed.***
- ***Upon completion of a satisfactory progress report, the student may submit the thesis to the research supervisor for assessment.***
- ***Late submission of this form may delay the thesis assessment and oral defense.***

Part 1: Student Information (To be completed by the student)

Student Name	
Student ID	
Department	
Program	
Supervisor / Co-Supervisor(s)	
Anticipated Completion Date	

Part 2: Coursework and Professional Development (To be completed by the student)

1. Coursework Requirements

Have all coursework requirements (including electives) have been completed?

☐ Yes ☐ No

If no, list remaining courses and expected completion term:

2. Professional Development Activities

List workshops, conferences, publications, or other professional development activities completed during this period (attach separate sheets, if required):



Part 3: Research Progress (To be completed by the student)

1. Research Activities Completed (attach separate sheets, if required)

e.g., proposal preparation, ethics approval, field/lab work, publications, article presentations, conference participation:

2. Challenges Encountered

Did you experience any challenges that delayed your progress? ☐ Yes ☐ No

If yes, describe how these challenges affected your progress (avoid personal health details):

3. Mitigation and Support

Steps taken to address challenges and additional support needed:

Part 4: Progress Report (To be completed by Research Supervisor)

Milestone	Completed/ Not Completed	Completion / Expected Date (DD/MM/YYYY)

STUDENT PROGRESS REPORT FORM



Proposal Approval	Completed ☐ Not Completed ☐	
Ethics Approval	Completed ☐ Not Completed ☐	
Literature	Completed ☐ Not Completed ☐	
Problem Statement	Completed ☐ Not Completed ☐	
Methodology	Completed ☐ Not Completed ☐	
Analysis of Results	Completed ☐ Not Completed ☐	
Reference to Sources	Completed ☐ Not Completed ☐	
Language and Format	Completed ☐ Not Completed ☐	

Add additional milestones as required.

Progress Evaluation

Comment on the student's overall progress, accomplishments, and research quality:



Readiness to Submit Thesis

- ☐ The student is ready to submit the thesis.
- ☐ The student is not ready. Feedback provided; student must address concerns (attach the feedback report).

Advisory Meetings

Frequency of meetings with the student: ☐ Weekly ☐ Monthly ☐ Ad hoc

Mode of Meetings: ☐ Teams ☐ Zoom ☐ in person ☐

The Feedback recorded in the form of written ☐ Email ☐ Report

Other: _____

Part 5: Candidate Comments (To be completed by the student)

Comments on supervisor feedback or overall progress:

Signature: _____

Date: _____

Part 6: Assistant Dean, Research and Graduate Studies Comments

Comments:



Name: _____

Signature: _____

Date: _____

Endorsement by Graduate Studies Unit

Director, Graduate Studies Unit (GSU):

Name: _____

Signature: _____

Date: _____

GSU Office Use Only

Does the student need support?

☐ Yes

☐ No

If yes, what support is recommended?



Contact Information:

Office of Graduate Studies, UDST

Email: Graduate.studies@udst.edu.qa

Phone:

Website:

*Note: Ensure all required documents are attached. Incomplete applications will not be processed.