

Instruction(s)

This checklist is used by the Graduate Studies Unit (GSU) to verify a student's eligibility for graduation. All criteria must be met. Complete this audit during the student's final semester and retain a copy in the academic file.

Student Information

Student Name: _____

Student ID: _____

Program: _____

Expected Graduation Semester: _____

Audit Date: _____

Auditor Name & Signature: _____

Graduation Eligibility Criteria

(To be verified with the Academic College and the Admission & Registration Directorate)

#	Criteria	✓	Notes
1	Student is enrolled in the semester of expected graduation	☐	
2	Student is in clear academic standing (no probation or suspension)	☐	
3	Student has maintained a cumulative GPA of 3.0 or higher	☐	
4	Student has completed all required coursework for the program	☐	
5	Student has submitted a satisfactory thesis progress report	☐	
6	Student has received PASS grade (without conditions) on thesis evaluation form	☐	
7	Student has passed the thesis defense with a Complete Pass	☐	

Final Remarks

Additional Comments:



Office Use – Graduate Studies Unit

Recommendation by GSU:

☐ Eligible for Graduation

☐ Not Eligible (Specify reason in comments)

Name: _____

Signature: _____

Date: _____

Admission and Registration Directorate to be notified via email.

☐ Yes

☐ No

Date: _____

Contact Information:

Office of Graduate Studies, UDST

Email: Graduate.studies@udst.edu.qa

Phone:

Website:

*Note: Ensure all required documents are attached. Incomplete applications will not be processed.